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By Facsimile

November 5, 2007

Peter C. Engelmann
Counsel for the Commission of the Cornwall Public Inquiry
The Cornwall Public Inquiry
709 Cotton Mill Street
Cornwall, ON K6H 7K7

Dear Mr. Engelmann:

The Cornwall Public Inquiry – Submissions for Costs for Paralegals
Our Client: The Diocese of Alexandria-Cornwall
Our File No.: 316323-000011

In February 2007, we were granted a further 400 hours of paralegal support in this matter. We will shortly reach our 400 hours and I am hereby requesting a further extension for paralegal support. This submission is based on work patterns of our paralegals performed to date. It contains an estimate of go-forward hours required based on our understanding of expected alleged victim witness testimony as well as institutional witnesses to be called.

An outline of work tasks to be performed by our paralegals for the additional months of the Inquiry includes:

- searching database to isolate documents specific to particular witnesses and develop preliminary lists of relevant documents;
- decode preliminary search results to review and eliminate significant duplications;
- code relevant documents in order to prepare chronological and relevant indices by author, recipient, description and internal notes;
- final review to eliminate duplication;
- briefing hard copies of relevant documents prepared by Commission Counsel and other parties pursuant to section 38, this includes searching the database, copying documents and preparing briefs with indices;
- preparing electronic versions of briefs for laptops;
- importing future disclosures, including return and collection of hard drives;

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- maintenance of database and troubleshooting to ensure non-corruption of database and effective and speedy searches;
- advice on constructive complex search parameters and technical issues with respect to look-up table problems; and
- miscellaneous activities such as importing interim disclosure documents and audio visual files, loading other documents such as correspondence provided in PDF format into PDF folder accessible from Summation, reviewing emails received from the Commission and other parties, scanning documents currently only available in hard copy.

Our estimate therefore is as follows:

Estimate of tasks for remaining community witnesses	25 hours
Estimate of tasks with respect to institutional witness evidence, assuming 60-70 witnesses	400 hours
Estimate of technical requirements	40 hours
Total	465 hours

The total excludes an estimate of work relating to the preparation of final written submissions or any other interim proceedings.

It is respectfully submitted that the Diocese be provided with funding for the requested hours.

Yours very truly

David Sherriff-Scott
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Date: November 5, 2007

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To: Peter C. Engelmann & Colleen
Parrish

Cornwall Public Inquiry

Your File: Commission of Inquiry

Our File: 318323-000011

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