

Policing Services Division

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MEMORANDUM TO: All Chiefs of Police and
Commissioner G. M. Boniface

FROM: Ron G. Bain
Assistant Deputy Minister
Policing Services Division

SUBJECT: Major Case Management Regulation (O. Reg. 354/04)

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As you are aware, the ministry, in partnership with the Ontario Association Chiefs of Police and the Ontario policing community, has been involved with the development of the Ontario Major Case Management (MCM) system since 1997.

I am pleased to inform you that the government has approved the Major Case Management Regulation (O. Reg. 354/04). The regulation will take effect **January 1, 2005**.

The impetus of the MCM system was to develop one standard case management system for use by all Ontario police services, to raise the standard across the province, allow linked cases to be integrated more easily, and to promote cooperation and information sharing between law enforcement agencies.

The MCM system is a case management methodology emphasizing accountability and a multi-disciplinary approach to investigations of major case criteria offences. The system comprises a centralized coordinating body, investigative standards covering all problem areas identified by the Campbell Report, standardized training, and common case management technology for use by all Ontario police services during the investigation of criteria offences. It will also facilitate the coordination of all law enforcement agencies involved in multi-jurisdictional cases.

The ministry completed the province-wide rollout of the MCM system in June 2002. Since then, MCM staff have worked closely with police services to assist with the implementation of the system. The ministry will provide on-going support as we move forward with the MCM Regulation.

Copies of the MCM Regulation, Manual and the Annual Report are enclosed.

If you have any questions, or require additional information, please contact A/Det. Supt. Mike Coughlin, Director, Major Case Management at (416) 235-3806.



Ron G. Bain
Assistant Deputy Minister
Policing Services Division

ONTARIO REGULATION 354/04

made under the

POLICE SERVICES ACT

Made: November 3, 2004

Filed: November 5, 2004

MAJOR CASE MANAGEMENT

Ontario Major Case Management Manual to govern investigations of major cases

1. (1) Every board shall establish policies with respect to major cases in accordance with the Ontario Major Case Management Manual.

(2) In developing and maintaining procedures on and processes for undertaking and managing general criminal investigations under subsection 12 (1) of Ontario Regulation 3/99 (Adequacy and Effectiveness of Police Services) made under the Act, every chief of police shall develop and maintain procedures on and processes for undertaking and managing investigations into major cases in accordance with the Ontario Major Case Management Manual.

(3) Every police force shall use the most recently released version of PowerCase software for the purpose of undertaking and managing investigations into major cases in accordance with the Ontario Major Case Management Manual.

Annual report

2. (1) Every chief of police shall prepare and submit to the Minister of Community Safety and Correctional Services,

(a) an annual report setting out the number of major cases the force investigated in the previous year; and

(b) any other information requested for audit and policy purposes by the Minister in respect of the force's investigations of major cases.

(2) The first annual report shall be filed on or before January 1, 2006.

Access to Ontario Major Case Management Manual

3. The Ministry of Community Safety and Correctional Services shall give to every police force and to the Commission,

(a) a copy of the Ontario Major Case Management Manual; and

(b) the most recently released version of PowerCase software.

Definitions

4. In this Regulation,

"major cases" means,

(a) homicides within the meaning of subsection 222 (4) of the Criminal Code (Canada) and attempted homicides,

(b) sexual assaults, including sexual interference, and attempted sexual assaults, sexual exploitation and invitation to sexual touching,

(c) non-familial abductions and attempted non-familial abductions,

(d) missing person occurrences where circumstances indicate a strong possibility of foul play,

(e) occurrences, involving found human remains, that are suspected to be homicide,

(f) criminal harassment where the harasser is not known to the victim, and

(g) any other types of cases designated as a major case pursuant to the Ontario Major Case Management Manual;

"Ontario Major Case Management Manual" means the manual developed by representatives of the Ministry of Community Safety and Correctional Services and of the policing community, dated October 1, 2004 that sets out the standards for policies and procedures for undertaking and managing the investigation of major cases, including policies and procedures for linking investigative data and for sharing information between police forces.

Commencement

5. This Regulation comes into force on January 1, 2005.